

Government of India
Ministry of Skill Development & Entrepreneurship
Directorate General of Training

7th Floor, Kaushal Bhawan,
 Chanakyapuri, New Delhi-110023
 Date: 07.05.2025

To

Principal Secretaries of all State Governments/UTs
 (Dealing with Craftsmen Training Scheme).

Subject: Final opportunity for leftover trainee's trainee verification for the trainees admitted in CTS for the session 2024 to DGT portal (SIDH) -Regarding.

Sir/Madam,

The Directorate General of Training (DGT) in the Ministry of Skill Development and Entrepreneurship coordinates national vocational training programs in Industrial Training Institutes (ITIs). The DGT sets standards and conducts trade testing, while the day-to-day administration of ITIs is managed by State Governments and Union Territory Administrations.

2. The DGT releases a Training Calendar for each session to all State/UT directorates to conduct the CTS admission process in government and private ITIs according to the schedule provided. The deadline for admission in all government and private ITIs nationwide is set for October 30, 2024.

3. In this context, data for approximately 14.40 lakh trainees has been uploaded by State/UT Directorates and NSTIs. Out of this, around 12.9 lakh trainees have completed trainee verification and received a Permanent Registration Number (PRN) by the deadline of April 22, 2025. However, some trainees are still pending verification for various reasons, despite three extensions provided by DGT over a five-month period. After a careful review, the competent authority has decided to provide a final opportunity to all remaining trainees to complete their verification for the 2024 session. The schedule is outlined below:

Trainee verification schedule: Regular/Private Trainees-Six Month (Batch-I, II), One- year and Two-Year Trades: Session:2024.

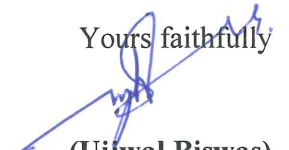
S. No	Activity	Timelines	Responsibility
1.	Trainee Verification. (Final opportunity) <i>(ITIs login is provided with all the list of trainees admitted by them for completing trainee verification)</i> <i>Note(s):</i> 1. Trainees are not permitted to perform trainee verification directly on the SIDH portal. 2. ITIs are authorized to complete trainee verification only through Aadhaar eKYC of a trainee. 3. Trainees without an Aadhaar number can also complete trainee verification through a "Nodal ITI" after being marked as a non-Aadhaar trainee by the ITI.	12.05.2025 to 31.05.2025	Respective ITI/NSTI. <i>(ITI must complete trainee verification of all the trainees through the respective ITI login)</i>
2.	Trainee Verification through Nodal ITI (Final opportunity)	12.05.2025 to 31.05.2025	Respective ITI/NSTI.

	(only for the trainees being marked as a non-Aadhaar trainee by the respective ITI in a district)		(ITI must mark such trainees as non-Aadhaar trainee through the respective ITI login) Concern Nodal ITI/NSTI. (for completing trainee verification of non-Aadhaar trainees)
--	---	--	--

It is the responsibility of the State/UT Directorate and ITI to ensure that all trainees complete the Trainee Verification process according to this final schedule. No further extension of the cut-off date is possible due to upcoming examination activities. A unique PRN is generated only after the trainee completes trainee verification (all the three steps), confirming the trainee's admission with DGT on the portal. Remaining trainees will be considered inactive, and no further activity is allowed for them on the DGT portal.

This issues with the approval of competent authority.

Yours faithfully

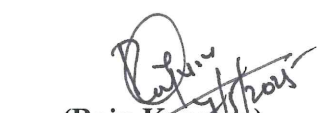

(Ujjwal Biswas)
 Director, TC

Copy for kind information to: -

1. PSO to DG/AS, DGT, New Delhi
2. DDG, DGT, New Delhi
3. DDG (South Zone) and DDG (East Zone)

Copy for necessary action to: -

1. Directors, of State Governments/UTs.
2. All RDSDEs & NSTIs.
3. The Director, CFI, TT Cell, IT Cell and CD, DGT, New Delhi
4. Executive Director, NIMI, Chennai
5. CEO, NSDC - for technical support on SIDH portal.


(Raju Kannan)
 Deputy Director, TC

Enclosure:

As mentioned above.